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CEASD

Budget and Finances

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Agenda

- Budget 101
- Budget Development / Monitoring
- Covid -19 / Crisis Management
- Future
- Questions



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Budget 101

- Operating Budget
- Cost Allocation Plan
- Cash Budget
- Capital Budget
- Strategic Plan Budget



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Budget Development

- Key to any budget is COMMUNICATION
- Key Factor Analysis
 - State Funds
 - Enrollment Projections
 - Staffing Needs
 - Expense Adjustments – Medical / Liability / Contracts / RFP's
 - Program Needs
- Budget Development
 - Total Revenue / Expense
 - Departmental Breakdown



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Budget Development, cont.

- Capital needs
 - Preventive maintenance
 - Potential grant funds
 - Equipment needs
- New initiatives
 - Cost benefit analysis
- Review / approval
 - Internal
 - Board



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Monitoring The Budget

- Month End Close
 - ELT
 - Reports to departments
- Comparing
- Manager Meetings
- Board / Annual Audit



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Monitoring Cash

- Actual \$\$\$\$ In The Bank
- Timing
 - State Funds
 - Tuition
 - Up Front Expenses
- Managing Cash
 - Team Effort
 - Collection Calls
 - Prioritizing Payables
 - Holding Expenses



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Covid-19 / Crisis Budgeting

- Budget Adjustments
 - Hazard Pay
 - Reserves
 - Delayed admissions
 - Freeze Open Positions
 - Suspend services
 - Suspend Capital items / Projects
- Track everything
- State / Federal Grants
 - Paycheck Protection Program (PPP)



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Future

- Tunnel Vision
- Continue Work on Strategic Initiatives
- Ready to go!



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QUESTIONS ... ???



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